



Custom Show Agreement

**Information and Agreement for the
2009 Marching Band Season**

Phone: 1.800.356.4381

Fax: 1.260.459.0615

829 Lawrence Drive Fort Wayne, IN 46804



Custom Drill Agreement

For

_____ (School Name)

Director's Drill Due Date _____ (Center X representative will confirm date with director)

Band Camp Date _____

Director Information:

First Name _____ Last Name _____

School Address _____

City/State/Zip _____

School Phone _____ School Fax _____

School Email _____

Home Address _____

City/State/Zip _____

Home Phone _____ Mobile Phone _____

Home Email _____

Summer contact information if different than listed above _____

Color Guard Instructors Name: _____ Contact Number: _____

Percussion Instructors Name: _____ Contact Number: _____

2nd Contact Person to Director and their relationship to you (in case we cannot reach you) _____

Contact Number: _____

IMPORTANT: Mail Drill to...

- ____ Home, as listed above
- ____ School, as listed above
- ____ Other...shipping information listed below

If applicable: Mail Music to...

- ____ Home, as listed above
- ____ School, as listed above
- ____ Other...shipping information listed below

School/Company _____

Attention _____

Address _____

City/State/Zip _____

Phone _____

This page is due upon receipt of contract to secure order. Please fax (260.459.0615)

Agreement Responsibilities

The following information highlights the responsibilities between *Center X Productions* and the Band Program (“Director”). From this information, we can begin to build an artistic, educational, and personal relationship.

In order for the drill to be successfully created, *Center X* and the Director are bound together in a cooperative endeavor. Each agrees to accomplish the following important tasks within the established Custom Schedule. **Early planning will allow for an earlier Target Date.** *Center X* will do all we can to get your materials to you as quickly as possible. In return, we require the submission of your information as early as possible.

Center X Productions will agree to do the following:

1. *Center X* will deliver the drill design and show options within a mutually agreeable completion schedule.
2. *Center X* will present the design materials in a professional manner, legible, accurate and charted on the Pyware Java 3D software program. The Director will receive the following:
 - Drill Design
 - Coordinate Sheets
 - Computer Disk or Download (Pyware Java 3D only)

Any other items are at an additional cost to the Director.
3. *Center X* will adhere to the integrity of the guidelines/instructions as much as possible making appropriate adjustments according to the Director’s specifications.

The Director agrees to do the following: (Please initial each item to indicate your acknowledgement.)

- _____ 1. The Director will provide an accurate count of the band’s instrumentation ASAP but **NO LATER than May 30, 2009.** (NO extension to this date will be allowed without the approval of *Center X*. **Failure to meet this deadline will result in losing your scheduled completion date.**)
- _____ 2. The Director will properly implement and adhere to this agreement’s financing and payment schedule.
- _____ 3. The Director agrees to provide the specified pages of the agreement with the \$500 deposit to *Center X* by March 30, 2009. **(Should Deposit not be received by this date, Center X cannot guarantee contracted school will remain on the production schedule and cannot guarantee requested delivery date.)**
- _____ 4. If there is a change in instrumentation, the Director will notify *Center X* **IN WRITING** before the show is in production. If the show is already in progress, changes **cannot** be made until after August 15, 2009, along with the additional re-write fee. (see page 4)
- _____ 5. The Director acknowledges and agrees to the terms and conditions stated within this agreement.

This page is due upon receipt of contract to secure order. Please fax (260.459.0615)

Re-Writes

- _____ 1. If there is a problem due to an error by **Center X**, the correction will be made at NO CHARGE and will be corrected at the earliest possible time within the production schedule. If an Animation Video or DVE was purchased, a new one will be created at no additional charge.
- _____ 2. Re-writes will only be accepted after August 15, 2009.
- _____ 3. If there is a problem due to an error by the DIRECTOR, there will be a \$20 re-write fee, per page of corrections, due upon completion of the said corrections. If an Animation Video or DVD was purchased, there will be a charge of \$100 for the creation of an additional Video or DVD.

This is the pricing structure for the Custom Drill Agreement.

If a situation is different than those listed, call our office for a price quote, (1.800.356.4381).

2009 Pricing Chart

Performers	1-25 Pages	26-40 Pages	41-60 Pages	61-80 Pages
1 - 50	\$1,800	\$2,200	\$2,600	\$3,000
51-75	\$2,000	\$2,400	\$2,900	\$3,300
76-100	\$2,200	\$2,600	\$3,200	\$3,600
101-125	\$2,400	\$2,800	\$3,500	\$3,900
126-150	\$2,600	\$3,100	\$3,800	\$4,300
151-175	\$2,800	\$3,400	\$4,100	\$4,700
176-200	\$3,100	\$3,700	\$4,400	\$5,100
201-250	\$3,400	\$4,100	\$4,800	\$5,500

*****Dates to Remember*****

Pages 2-4 are due ASAP to secure your order and 10-11 are due no later than March 30, 2009 WITH DEPOSIT.

Note: We cannot place you into the production schedule until this completed information is received by Center X Productions.

Pages 5-9 and the pit and prop placement chart are due no later than May 30, 2009

Note: The completion of your show depends on these pages being completed by due date and is received by Center X as stated by the above due date.

This page is due upon receipt of contract to secure order. Please fax (260.459.0615)

Music Analysis

Please attach a music analysis sheet along with this agreement indicating your interpretation of the score. **If an analysis is not provided, the musical phrase interpretation will be left to the discretion of the drill designer.** *Center X* is not responsible for a difference of opinion with musical interpretations. We strongly suggest you take the time to analyze your scores for movement, stand still time, features, and other considerations so we can tailor the design program to your expectations.

Please list the musical arrangements in the order in which they will be performed in your field show.

On a separate sheet of paper include any specific instructions that you would like to see in each piece.

1. Title _____ Arranger _____
2. Title _____ Arranger _____
3. Title _____ Arranger _____
4. Title _____ Arranger _____
5. Title _____ Arranger _____

Drill Specifications

PLEASE NOTE: Once the field show goes into production, we cannot guarantee adjustments can be made to accommodate changes with instrumentation and/or guidelines you specify. Please send us any changes IN WRITING as soon as possible. If your show has not gone to production, *Center X* will make the necessary changes for you. However, if the show is charted, it will be the responsibility of the Director to make any adjustments necessary. If *Center X* is requested to make changes after the show is charted, an additional re-write fee will be incurred (see page 4 of contract) and the delay may prohibit *Center X* from meeting delivery date requirements.

Sets and Difficulty Level

Indicate the difficulty level of the drill design you would like to have in your field show. (1=easy, 5= hard) **(Circle one.)**

1 2 3 4 5

Indicate the amount of drill sets you would like to have in your field show. **(Circle one.)**

1-25 26-40 41-60 61-80 81+

Integration

Where in the drill do you prefer the Tubas? **(Circle one.)**

Integrated with the Winds Integrated with drums Stationary Close to 50 Designer's Choice

Where in the drill do you prefer the Drum Line? **(Circle one.)**

Separated from Winds Integrated with Winds Stationary Close to 50 Designer's Choice

How many equipment changes with your Auxiliary will you be having?

1 2 3 4 5

Where do you want the equipment changes to take place? **(Circle one.)**

Front Sideline Back Sideline End Zone Props Designer's Choice

How do you want the equipment changes to occur? **(Circle one.)**

Between tunes Functionally during the show Doesn't matter Designer's Choice

This page is DUE no later than May 30, 2009

Drill Specifications

(Continued)

Boundaries

Where would you like the back boundary of your drill to be for winds, drumline, and color guard?

(Circle one for each different section.)

Winds:	Middle of the Field	Back Hash	Back of the field
Drumline:	Middle of the Field	Back Hash	Back of the field
Colorguard:	Middle of the Field	Back Hash	Back of the field

At what yard line would you like the side boundaries of your drill to be? **(Circle one.)**

40yd 35yd 30yd 25yd 20yd 15yd 10yd 5yd 0yd

Intervals

Do you like the interval in curved forms to be constant or changing? **(Circle one.)**

Constant Changing Doesn't matter

If you chose "Constant" what would be your ideal interval spacing? **(Circle one.)**

2 Step 3 Step 4 Step Other _____

Do you like the interval in straight-lined forms to be constant or changing? **(Circle one.)**

Constant Changing Doesn't matter

If you chose "Constant" what would be your ideal interval spacing? **(Circle one.)**

2 Step 3 Step 4 Step Other _____

Miscellaneous

What is the maximum step size you would like for your students to take? **(Circle one.)**

8 to 5 7 to 5 6 to 5 5 to 5 Changing for effect

Do you like the students to march backwards? **(Circle one.)**

Yes When Appropriate Never

How much full band stand still time would you like to have? **(Circle one.)**

Much Some Almost never When appropriate

Special Features

Using the pit and prop placement sheet, please indicate any features you would like to see incorporated into your field show that are not covered in the following information (i.e. Props, Staging areas, etc.). **Please be as detailed as possible. A performance video from last season would also help in determining the ability level of your group. The video or DVD must be received by Center X by May 30, 2009. Indicate below by checking yes or no if you will be shipping a video or DVD to Center X.**

_____ Yes _____ No

This page is DUE no later than May 30, 2009

Drill Design Requests

Please check the type of design that you would like to see in the drill:

- Designers choice using all or most of the methods of construction listed below
- Floats (shapes that change as they move and use adjusted step sizes)
- Follow the leader
- Blocks, triangles, wedges, and other solid forms
- Straight lines (parallel to the sidelines)
- Straight diagonal lines
- Curved forms
- Open geometric forms
- Form pushes (shapes that hold as they move straight forward)
- Lateral form pushes (shapes that hold as they move side to side)
- Diagonal/oblique form pushes
- Symmetrical forms
- Asymmetrical forms
- Linear form rotations
- Block form rotations
- Interval expansions and compressions (staying within interval parameters)
- Linear and solid "pass-throughs"
- Other: list any form you would like to have included

If there are drill moves that you do NOT want in your show list them below. Make sure to specify the section in the band in which the moves are not to be used. Please also add in the space below any particular type of move that MUST be used in the drill design to complement your program.

Overall competitive level of the drill _____ (1 = non-competitive 5 = competitive)

A good rule of thumb is to multiply the competitive level from above by 10 to come up with a general idea of the number of sets in your show. For example, if you selected level 3 that show would have approximately 30 sets more or less. A highly competitive program tends to have 50 sets or more.

Based on the above information, your drill will be approximately _____ sets/pages.

This page is DUE no later than May 30, 2009

Program Information

Please provide Center X with as much information as possible about your program to give our designers the best understanding of your situation and to help us create a design that best fits your needs.

Rehearsal Field Size: _____

Rehearsal Time per week: _____

Performance venues including Stadium surface, height, etc. _____

Do you plan to make use of Props, Voiceovers, make Music cuts, etc. Please explain:

Contest Circuit you compete in: _____

Contest time Requirements: (Movement time, Stop time, Total Performance time, etc.)

Ensemble Strengths and Weaknesses: _____

Color Guard Strengths and Weaknesses and/or Staging Requests: *(If you need more room, please provide a separate sheet to explain requests. Any requests received after creation begins, are not guaranteed.)*

Percussion Ensemble Strengths and Weaknesses and/or Staging Requests: *(If you need more room, please provide separate sheet to explain requests. Any requests received after creation begins, are not guaranteed.)*

This page is DUE no later than May 30, 2009

Band Specifications

Instrumentation

Unless otherwise requested, the following instruments will be “grouped” together in the show design:

- Flute/Clarinet
- Bass Clarinet/Baritone Saxophone/Tuba
- Alto Saxophone/Horn
- Tenor Saxophone/Baritone/Trombone
- All Percussion
- Other: _____

Please complete ALL lines and indicate N/A if you do not have a specific group or instrumentation.

Band Instrumentation Breakdown

_____ Flute	_____ Baritone Saxophone	_____ Tuba
_____ Clarinet	_____ Horns/Mellophone	_____ Snare
_____ Bass Clarinet	_____ Trumpet	_____ Quad/Quints
_____ Alto Saxophone	_____ Trombone	_____ Bass Drum
_____ Tenor Saxophone	_____ Baritone	_____ Cymbals
_____ Other		

Auxiliary and Colorguard Instrumentation Breakdown

If you have color guard suggestions, you must provide them along with this agreement.

Total number of auxiliary/colorguard performers: _____

If utilizing any of the below auxiliary groups, please complete all lines for songs that are applicable in your show. Indicate N/A if you do not have a specific group or instrumentation.

Song 1	Number	Song 2	Number	Song 3	Number	Song 4	Number	Song 5	Number
Flags		Flags		Flags		Flags		Flags	
Rifles		Rifles		Rifles		Rifles		Rifles	
Sabres		Sabres		Sabres		Sabres		Sabres	
Dancers		Dancers		Dancers		Dancers		Dancers	
Twirler		Twirler		Twirler		Twirler		Twirler	
Other*		Other*		Other*		Other*		Other*	

*Special instructions:

This page is DUE no later than May 30, 2009

Financial Agreement

Financial Terms

1. This agreement is valid only when *Center X* receives and accepts the \$500.00 deposit.
2. The \$500 deposit is applied towards the order total and is required to process your order and secure a spot in our custom calendar. (Deposits can be made by check (make payable to *Center X Productions*) or by credit card in which *Center X* will supply Director or responsible financial party with the designated from for this method of payment.)
PLEASE NOTE: Your \$500 deposit is refundable within the first 30 days of *Center X* receiving the contract and deposit. Past 30 days, your deposit is non-refundable as this goes towards the production and royalties that pertain to your order.
3. *Center X* will negotiate delivery date with the DIRECTOR when the deposit is received. **Therefore, the deposit should be sent as soon as possible to guarantee the best possible delivery date.**
4. **The remaining balance due for the field show materials will be paid for through one of the following methods (indicate ONE only).**

_____ Band Booster Organization
 Payment will be received the month of _____, 2009.

Booster Treasurer/Check Signer _____
 Phone _____
 Tax Exempt Number (REQUIRED) _____
 Address _____
 City/State/Zip _____
 Email _____

_____ Purchase Order (2009 Budget) – a faxed copy of the purchase order is required as soon as it becomes available.
 Purchase Order will be received the month of _____, 2009.

_____ Purchase Order (2010 Budget) – a faxed copy of the purchase order is required as soon as it becomes available.
 Budget beginning the month of _____, 2009.

_____ High School Activity Account
 Payment will be received the month of _____, 2009.

The following signatures formalize this entire agreement between Center X and the Director of Bands at the stated educational facility. Signatures acknowledge agreement with the terms and conditions stated herein. **Please note that the Principal must authorize all payment plans except for the Band Booster Organization option.**

_____ Date _____
Band Director Signature (Required)

Band Director (Print Name)

_____ Date _____
Principal Signature or Authorized Band Booster Check Signer Signature (Required)

Principal Signature or Authorized Band Booster Check Signer (Print Name)

Authorized Purchase Amount (see Page 11 of Contract-Balance Due) \$ _____

PLEASE NOTE: *Center X* agrees to provide the Director whose signature appears above with drill for the CUSTOM DRILL Agreement, plus any additional items ordered on page 11 of this contract. By signing this agreement, the Director agrees to provide *Center X* with accurate instrumentation and auxiliary numbers by the deadline indicated. In the event the signing Director leaves the school location or position, this agreement is still binding to the Director's successor and all charges must be paid to *Center X* by the authorized signer of the order following delivery of the field show materials. **This is a binding financial agreement with the above listed school system regardless of changes in personnel and or band booster organization.**

This page is DUE by March 30, 2009, WITH DEPOSIT

Financial Agreement

(Continued)

Custom Drill Includes:

* Drill – Printed copy of the drill design (one bound copy for Director and one 8 ½” x 11” copy for duplication)

- Director Drill Book Size (Must Choose One):
- 8 ½” x 11”
 - 8 ½” x 14”
 - 11” x 17”

* Coordinate Sheets – Printed copy of the placement of individuals with the drill design

* Disk or Download (Must have Pyware Java 3D software to utilize files)

Custom Drill (See Chart pg. 4)\$ _____

Animation Video or DVD (\$100)\$ _____

Lanyard and Coordinate Sleeve (quantity _____ @ \$1.95 each).....\$ _____

Colors: white, black, red, green, purple, royal, and navy

Additional Plastic Sleeves (quantity _____ @ \$0.85 each)\$ _____

General Effect Idea Video or DVD-select one or the other (\$75.00)\$ _____

Vinyl Floor Covering (call for pricing).....\$ _____

Other.....\$ _____

\$ _____ **SUBTOTAL**

\$ _____ Shipping/Handling

\$ _____ **TOTAL**

\$ _____ Minus \$500 Deposit

\$ _____ **BALANCE DUE**

Checks are to be made payable to Center X Productions.

Mailing Address: Center X Productions, Inc. 829 Lawrence Drive Fort Wayne, IN 46804

This page is DUE by March 30, 2009, WITH DEPOSIT



PIT AND PROP PLACEMENT CHART

